Overview
The mission of the Computer Shop is to provide technical support for research, teaching, and administrative functions. The two IT Programmer/Analysts on staff have expertise in Macintosh, Windows and Linux computers, peripherals, printers, and network interfacing, including installation, setup, upgrades, demonstration, troubleshooting, repair, and modification services. The Computer Shop also provides design, development, and installation of local area networks, specifying hubs, network cards, cable types, and software. Consultation is provided to determine appropriate hardware/software solutions.

Services Available
All services are provided on an appointment basis. Business hours are from 8:00AM to 5:00PM, Monday through Friday.

- **Software and Hardware**
  - New Installations
  - Latest O/S
  - Applications/Upgrades
  - Browsers
  - E-mail
  - VPN
  - Security
  - Troubleshooting
  - Corrupted systems
  - Damaged Media

- **Networking**
  - Install new wiring
  - DHCP
  - VlAN
  - Troubleshoot connectivity

- **PC and Macintosh Platforms**
  - Set up and configure new systems
  - Desktops
  - Laptops
  - Troubleshoot hardware problems
  - Upgrades
  - Printers
  - Scanners
  - External Storage

**Fee structure:**
Current service charges:
- Labor: $75/hr
- Materials: Cost + 25%

Location
3614 Geology

Contact Information
Phone: 310-825-1156
Email: eshop@chem.ucla.edu