## 2.7 Study Timeline



***Guidelines***

1. *Required for all studies involving human subjects*
2. ***Format:***
	1. *No page limit*
	2. *Margins min. 0.5”*
	3. *NIH-recommended fonts: Arial, Georgia, Helvetica, Palatino Linotype*
3. ***Content***
	1. *Provide a description or diagram describing the study timeline.*
	2. *The timeline should be general (e.g. “one year after notice of award”) and should not include specific dates.*
	3. *Timeline should be described in detail, taking into account:*
		1. *Start-Up activities*
		2. *Anticipated rate of enrollment*
		3. *Planned follow-up assessment*
		4. *Timeline must be feasible and well justified*
		5. *If applicable, project incorporates efficiencies and existing resources (CTSAs, networks, EMRs, databases, and patient registries) to increase efficiency of patient enrollment*
		6. *Address potential challenges and correspondent solutions (i.e. strategies re: enrollment shortfalls)*
	4. ***Note:*** *Additional milestones or timelines may be requested as just-in-time information or post award.*
4. *When form is complete:*
	1. *Remove this box*
	2. *Save file as “2.7 Study Timeline”*